

Positioning Your Nonprofit For Success

June 11 & 12, 2010
Pendleton Convention Center
1601 Westgate
Pendleton, Oregon

Friday, June 11 **Funding Your Organization**

Brought to you by: Agape House

Speakers will cover the following topics:

- Getting Your Word Out
- Fundraising 101
- Discovering Funders
- Positioning Your Organization to be Grant Eligible
- Funders Panel

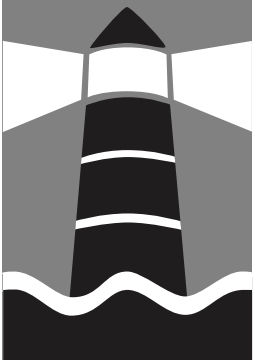
Saturday, June 12 **Nonprofit Organization Board Training**

Brought to you by: Financial Stewardship Resources, Inc.

Speakers will cover the following topics:

- Attorney General's Guidance on Board Service
- Financial Information - What You Really Need to Know!
- Bylaws
- Sustainable Organizational Budgets
- Gaming in Oregon

Attend Either Day *or*
Receive a Discount for Attending Both Days!



Financial Stewardship Resources, Inc.
P.O. Box 1600
119 S. 16th Street
Philomath, OR 97370
(541) 929-9320

Agape House
P.O. Box 1723
500 Harper Road
Hermiston, OR 97838
(541) 567-8774

“Funding Your Organization” Friday, June 11th

8:15 am – 9:00

Registration and Refreshments

9:00 am– 9:10

Welcome and Introductions

9:10 am – 9:30

“The Mutual Rewards of Nonprofit Service”
Steven Corey

9:30 am – 10:30

Getting Your Word Out
Dave Hughes

This session will explore the many avenues nonprofits have available to share their mission and needs with the public. Representatives from the print, broadcast and web based media will share tips on getting your message out.

10:30 am – 10:40

Break

10:40 am – 11:40

Fundraising 101
John Kollaer

This session will cover the basics of nonprofit fundraising and how to become more engaged in the fundraising process. You will receive an overview of top nonprofit priorities, sources of funding, ongoing versus episodic support and special types of fundraising.

11:40 am – 12:10

Methods of Discovering Funders
Dave Hughes

12:10 am – 1:00

Lunch and Networking
Lunch is included in your registration.

1:00 pm - 2:00

Position Your Organization to be Grant Eligible
Meredith Howell

Before an organization begins a grant writing program, there are important documents and processes that must be in place. Review minimal requirements and best practices with an experienced grant writer.

2:00 pm - 2:15

Break

2:15 pm - 4:00

Meet the Grantmakers
Panel

Here is an opportunity to meet and hear from representatives of the following foundations:

The Ford Family Foundation
The Oregon Community Foundation
Wildhorse Foundation
Juan Young Trust
Pacific Power Foundation

Discount for Early Registration Ends May 31, 2010!

See Financial Stewardship Resources website for hotel group rate

“Nonprofit Organization Board Training”

Saturday, June 12th

8:15 am – 9:00	Registration and Refreshments
9:00 am– 9:10	Welcome and Introductions
9:10 am – 10:20	Attorney General’s Guidance on Board Service <i>Kirk Harvey</i> In this opening session you will explore the legal rights and duties of volunteer board members in governing charitable and other nonprofit organizations - with an emphasis on fiduciary responsibilities.
10:20 am – 10:30	Break
10:30 am – 11:45	Sustainable Budgeting <i>Meredith Howell</i> Budgets are vital tools that provide a strategic financial picture of an organization. This session discusses sound budgeting strategies and practices that help boards build realistic and sustainable budgets.
11:45 am – 12:30	Lunch and Networking Lunch is included in your registration.
12:30 pm – 1:45	Bylaws - Have you Examined Yours Recently? <i>Heather Weigler</i> Bylaws are integral to effective board governance. This session is an overview of nonprofit organization bylaws. What should or shouldn’t be in your bylaws? How often should you review your bylaws? When should you consider updating your bylaws and what process should be used to do this correctly.
1:45 pm – 2:00	Break
2:00 pm - 3:15	Financial Information - What You Really Need to Know! <i>Katherine DeYoung</i> Have you ever wondered what financial information you should be receiving at board meetings? In this session you will learn what fiscal information you should be receiving, how to interpret it and what questions you should be asking.
3:15 pm - 3:45	Gaming in Oregon <i>Kirk Harvey</i> This session will give you an overview of regulations surrounding gaming in Oregon - including bingo, raffles, Monte Carlo, Texas Hold’em poker and door prizes.
3:45 pm – 4:00	Questions and Answers with the Speakers

Discount for Early Registration Ends May 31, 2010!

www.financialsteward.org

Speakers

Friday, June 11, 2010 Funding Your Organization

Steven Corey, Community Volunteer, Attorney and Rancher

Steve has spent his lifetime working as a community volunteer for nonprofit organizations. He currently serves as Chair of the Oregon Community Foundation Trustee of the Crater Lake National Park Foundation President of the Pendleton Round-Up Foundation; Board Member of AAA Oregon/Idaho and Secretary of the Port of Portland.

Dave Hughes, Executive Director

Agape House

Dave assumed leadership of Agape House in 2002. He's guided it through significant expansion including new facilities, resources, partnerships and services. Dave has also received a Certificate of Excellence in Nonprofit Leadership and Management and has presented numerous training activities for area nonprofits.

John Kollaer, Director

Mennonite Village Foundation

John has over 30 years of fundraising experience. About five years ago he became the first full-time development director of Mennonite Village Foundation in Albany. John is a board member of Mid-Valley Development Professionals.

Meredith Howell, PhD

Nonprofit Consultant

Meredith assists small and mid-size nonprofits and schools across Oregon to build sustainable programming and help match funding resources to program ideas. Her strengths include training, grant writing, strategic planning and budgeting, along with project and program evaluation.

Saturday, June 12, 2010 Nonprofit Organization Board Training

Kirk Harvey, Chief Investigator

Oregon Department of Justice

Kirk is the chief investigator for the Charitable Activities Section of the Oregon Department of Justice. He is a Certified Fraud Examiner with 32 years of experience in governmental regulation and law enforcement. Prior to his appointment to Chief Investigator, Kirk served as Investigative Auditor For The Charitable Activities Section of the Department of Justice.

Heather Weigler, Assistant Attorney General

Oregon Department of Justice

Heather is an Assistant Attorney General for the Oregon Department of Justice, Charitable Activities Section where she works on a variety of issues concerning nonprofit governance and charitable solicitations. She also serves on several nonprofit boards, including serving as the Secretary of Oregon Women Lawyers.

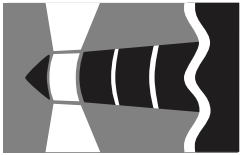
Meredith Howell, PhD

(See biography above)

Katherine DeYoung, Executive Director & CPA

Financial Stewardship Resources, Inc.

Kathy is a Certified Public Accountant and the founder of Financial Stewardship Resources, Inc. She is the co-author of a popular financial risk assessment workbook for governing board members and has been a consultant to nonprofit boards and a frequent presenter on financial information and nonprofit risk management.



Register Online at www.financialsteward.org

Receive online confirmation of your registration

or mail in this form Nonprofit Organization Registration

Organization: _____

Your name (contact person): _____

Street Address: _____ Home Organization
(please check one)

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Attendee's Name _____ E-mail Address _____

Payment

Friday, June, 11, 2010 (Only)

Until May 31st: Total Attending _____ x \$65.00 = _____

After May 31st: Total Attending _____ x \$80.00 = _____

Saturday, June, 12, 2010 (Only)

Until May 31st: Total Attending _____ x \$65.00 = _____

After May 31st: Total Attending _____ x \$80.00 = _____

We want to attend both days at a special rate

Until May 31st: Total Attending _____ x \$110.00 = _____

After May 31st: Total Attending _____ x \$140.00 = _____

Lunch will be included.

How many attendees are vegetarian? _____

Total Enclosed _____

Return completed form and check payable to:

Financial Stewardship Resources, Inc.

P.O. Box 1600

Philomath, OR 97370

Payment is nonrefundable; Substitutions allowed

This event is made possible by the generous support of these organizations:

The Ford Family Foundation

The Bank of America Foundation

Agape House



Financial Stewardship Resources, Inc.

FSR educates and empowers nonprofit board members in sound financial, administrative and organizational stewardship.

www.financialsteward.org

FSR is a 501(c)3 nonprofit organization



Financial Stewardship Resources, Inc.
P.O. Box 1600
Philomath, OR 97370

To: The President of the Board